



# The City of London Law Society

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**TO: ALL VOTING MEMBERS**

**The Annual General Meeting** of the City of London Law Society will be held at 6.00 p.m. (or as soon as possible thereafter) on Wednesday, 23<sup>rd</sup> June 2021 at Apothecaries' Hall, Black Friars Lane, London. EC4V 6EJ. There will be a Champagne Reception after the meeting.

**Covid-19** – We are currently planning to meet in person for this event, but we will conform to all Government regulations and requirements which are in place to prevent the transmission of Covid-19. Please do not attend on the day if you have a cough, change in sense of smell or taste or a high temperature. In addition, we are asking everyone who wishes to attend the AGM to book in advance. The link to book is below. We will keep the details you supply for no more than three weeks following the AGM, during which time we may pass on those details to NHS track and trace, should we be required to do so. Should you wish to book in without using the online form please email [denise.llewellyn@citysolicitors.org.uk](mailto:denise.llewellyn@citysolicitors.org.uk). The information you will be asked to supply (name and contact email/telephone) will be the same as online. Please wear a face covering while inside Apothecaries' Hall and sanitise your hands on entry. Seating will be arranged to allow for social distancing.

The business of the meeting will be:

1. Introduction and Welcome.
2. To consider the Report and Financial Statements of the Society for the year ended 31<sup>st</sup> December 2020.
3. To appoint the Auditor for 2021.
4. To elect Members of the City of London Law Society Committee.
5. To consider a Report from the Chairman of the City of London Law Society.
6. To consider other ordinary business of the Society (if any).

A copy of the Society's Report and Financial Statements for the year ending 31<sup>st</sup> December 2020 is available from the Secretary on request.

Please note that a solicitor with a Corporate Member who has been authorized by that Member to vote on its behalf should, before the meeting starts, present to the Secretary or to the Chairman of the meeting satisfactory evidence of his or her authority.

If you propose to attend, please complete the online form by noon on Wednesday 23<sup>rd</sup> June:

<https://forms.office.com/Pages/ResponsePage.aspx?id=DQSlkWsW0yxEjajBLZtrQAAAAAAAAAAAAAAAAAMAADpRlXxUOFZWVvhUWlQ0Q09JMDZWUVCyRlMzWjBMUi4u>.

If you are an individual or subscribing Member and you wish to appoint a proxy, please consult the Secretary.

LINZI JAMES  
The Secretary  
The City of London Law Society

26th May 2021