

**CITY OF LONDON LAW SOCIETY
CONSTRUCTION LAW COMMITTEE**

**Held on Monday 19 September 2005 at 13.00
At Clifford Chance, 4 Coleman Street, London**

Present: Alan Elias, Clifford Chance (Chairman) Marc Hanson, Cameron McKenna
John Hughes D'Aeth, Berwin Leighton Paisner David Johnson, Kendall Freeman
Lynne Freeman, Richards Butler Matthew Jones, Travers Smith
Michael Blacker, Amec Jenny Baster, Arup
Patrick Holmes, Macfarlanes

Apologies:

John Rushton, Mayer Brown Rowe Jane Jenkins, Freshfields
Adrian Creed, Trowers & Hamlins Bill Gloyn, AON
Anthony Bowles, Druces & Attlee

1. **Chairman's Report - Alan Elias**

2. **Review of Industry Developments**

The Committee discussed whether there were any particular current industry topics or developments we should be monitoring or commenting on (see item 4.1 below).

3. **Standard Form Letter of Intent and Guidance Notes**

The standard letter of intent is almost ready to launch and its publication on the Law Society's website is imminent. Alan will circulate final draft to all members of the Committee for comment (*this has been done and comments have been received*).

4. **Future Work**

4.1 **Standard Adjudication Bond**

The Committee have decided to proceed with a standard form Adjudication Bond. Alan Elias agreed to lead and produce a first draft for review by the Committee by the end of October.

Going forward it was decided that the main Committee would take an active and central role on all initiatives.

4.2 **Other**

No further potential products identified at present.

5. **Streamlining Memberships**

The Committee agreed to streamlining the official members list by removing those who have never attended or whom seldom attend meetings.

6. **A.O.B**

Caroline Mellor is arranging for the Committee members to attend together one of the regular CLLS lunches. Details to be circulated shortly.